



HUNTSVILLE DISTRICT MEMORIAL HOSPITAL SITE

FINANCE INFORMATION CLERK

Applications are now being invited for one part-time FINANCE INFORMATION CLERK, effective immediately.

EDUCATION:

3 Year Community College diploma, preferably in accounting or business

REQUIREMENTS:

2 years recent & related Accounting experience, preferably in a computerized health care environment

Experience with ORMED accounts payable; Anzer accounts receivable; experience with MIS

Excellent computer skills using Microsoft Word and Excel spreadsheets

Ability to exercise good judgment and take initiative

For further information please contact John Poujade, Acting Finance Manager at 705-789-0022 ext. 2202.

Applicants interested in becoming a part of an energetic, caring team in a high-paced and rewarding environment can send a current resume to:

Kim Rose - Human Resources Generalist
Muskoka Algonquin Healthcare
100 Frank Miller Drive
Huntsville, ON P1H 1H7
F 705-787-1024
jobs@mahc.ca

At Muskoka Algonquin Healthcare we are proud to serve our communities through quality healthcare.